



# **Tuath** Housing

**Residents Group  
Health & Safety  
Cleanup Checklist**

## Sample Health & Safety Checklist for a Clean-Up

1. Designate a safety officer and inform volunteers who that person is and provide contact details of the safety officer.
2. Survey site beforehand to determine specific hazards.
3. There should be a safety briefing before all clean-ups, especially for new volunteers.
4. Ensure that all volunteers are aware of who is responsible for the first aid kit and where to find it.
5. Wear good gloves to keep hands clean.
6. Wear high visibility clothing – be safe be seen.
7. Do not touch broken glass, syringes or unidentified containers. Report same to safety officer. Keep yourself clean by not touching litter and by wearing gloves.
8. Always wash your hands after clean-up. Avoid touching face or eyes when working.
9. Road traffic: Stay off roads where possible. High visibility clothing will help you be seen, but it does not make you bulletproof.
10. Manual handling: Take your time and don't do too much. If something is heavy don't struggle; ask for help.
11. Caution: Persons under 18 years should be supervised at a ratio of at least one adult to each child.
12. Any containers or drums that look as if they may be hazardous should not be touched. Keep people away and contact the county council.
13. Ensure that one member of the clean-up has a working mobile and check that there is signal before starting the clean-up.
14. Report all accidents to the Safety Officer.